



Pennsylvania State Fire Academy

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Minimum Standard for Accreditation (MSA)

July 1992

Course Title: Community and Worker Right to Know (RTKN)

Length of Course: 4 Hours

Lecture/Lab Breakdown: 3/1

Prerequisites: None

Referenced Texts: Pennsylvania Department of Labor and Industry "Pennsylvania Worker and Community Right to Know Program - Training Tools for Non-Manufacturing Employees"

Course Goal: Upon completion of this course, the student will have received an overview of his/her rights and responsibilities under the Pennsylvania Worker and Community Right to Know Act.

Description of Course: This course is designed to meet the annual training requirement of Section 8 of the Pennsylvania Worker and Community Right to Know Act. It provides an overview of the Act as it applies to public sector employees, emphasizing the use and importance of labelling and reading of Material Safety Data Sheets (MSDS).

Description of Methodology to be used: (Brief) Lecture; depending on the background of the students, some use of guided discussion may be appropriate.

Student Equipment/Supply Needs: Notebook, pen/pencil

Equipment/Audiovisual/Supply requirements: Chalkboard/flip chart; sample copy of MSDS (one per student). Referenced text contains numerous illustrations convertible to slide or overhead format; audiovisual equipment will depend on which format is chosen. Samples of labels, additional hand-out material, etc., may be provided at the instructor's/educational training agency's discretion.

COURSE OUTLINE

<u>Time</u>	<u>Content</u>	<u>Notes</u>
:45	Overview of the Worker and Community Right to Know Act	
:45	Major Sources of Information	
:45	Labelling of Hazardous Substances	
:45	Training for Non-Manufacturing Employees	
:45	Penalties	
:15	Summary/Test	

MINIMUM STANDARDS FOR ACCREDITATION

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Competency Evaluation Mechanism (Brief description-attach copy): Directed questioning during lecture; results of group activities contained in referenced text; nine question written test contained in referenced text.

Course Objectives (specific): Upon completion of this course, the students will, to the satisfaction of the instructor, be able to:

1. Identify the reasons for the legislation of the Right to Know Act.
2. Identify the purpose for the legislation of the Right to Know Act.
3. Identify the meaning of the Right to Know concept.
4. Define employer as used in this Act.
5. Identify and to differentiate between the non-manufacturers' and manufacturers' responsibilities.
6. Identify the responsibilities of the Worker and Community Right to Know Program.
7. Define employee as used in this Act.
8. Identify the rights and responsibilities of employees under this Act.
9. Identify those employers and the products which are exempt from the law under certain conditions.

**Questions/Comments: Rita Wessel, Curriculum Specialist: Extension 106
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